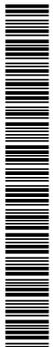


## DETAILS

№	PARAMETERS	
<b>1.</b>	<b>Number</b>	K-2024-0099
	<b>Subject</b>	Supply of tube bundle with a floating head.
<b>2.</b>	<b>Minimum Qualification Requirements:</b>	
	1. Technical compliance of the proposal: The Participant shall submit Technical proposal in compliance with the Client's requirements, as set forth in the Attachment No.1 Technical requirements for supply of tube bundle with a floating head. 2. Bidder's previous experience: The Participant shall have successfully implemented minimum 3 (three) contracts of similar nature and complexity in the field of the subject of the competition, concluded during the last 5 (five) years (2019, 2020, 2021, 2022 and 2023) or ongoing at the time of the competition procedure. 3. Compliance with requirements for control of quality (ISO 9001): The Participant shall present a valid certificate for quality management system (ISO 9001) of the Manufacturer. 4. EU policy on participation in Green Public Procurement projects: The Bidder must submit a Declaration that he is familiar with the EU policy on participation in Green Public Procurement projects and confirms that the equipment supplied by him complies with said policy. <a href="https://ec.europa.eu/environment/gpp/eu_gpp_criteria_en.htm">https://ec.europa.eu/environment/gpp/eu_gpp_criteria_en.htm</a> .	
<b>3.</b>	<b>Language of the proposal and communication language: БГ/EN</b>	
	<b>Currency of the proposal: EUR</b>	
<b>4.</b>	<b>Time Frame (DMY format):</b>	
	Deadline for request for clarifications: 9.4.2024 Deadline for receipt of proposals: 11.4.2024 Deadline for sending password: 12.4.2024	
<b>5.</b>	<b>General requirements:</b>	
	1. Address (e-mail) for correspondence and submission of a tender proposal – Andonov.Antoni.G@neftochim.bg 2. The tender proposal shall be provided in an archive form (*.zip or *.rar) the access to which shall be password-restricted. 3. The file (archive) shall be named as follows "Number of the tender_ name of Bidder". 4. The tender proposal shall be presented to the Organizer at the e-mail address specified in p. 5 of the information about the tender. The following shall be written in the "subject" field - "Number of the tender_ name of Bidder". 5. The password for access (opening) to the archive shall be sent at the e-mail address indicated above on the date specified in p. 4 of Information about the tender.	
<b>6.</b>	<b>Proposal Structure:</b>	



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	<p>Technical part:</p> <ol style="list-style-type: none"> <li>1. Technical proposal.</li> <li>2. Certificate of current status of the bidder company.</li> <li>3. Power of Attorney for the person who signed the proposal, if it is not signed by the manager of the company.</li> </ol> <p>Commercial part:</p> <ol style="list-style-type: none"> <li>1. Commercial (price) proposal.</li> </ol>
<b>7.</b>	<p><b>Appendices:</b></p> <p>Instructions to Bidder          Economic Requirements          Technical Requirements</p>



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### Instructions to The Participant in Competition

1. Instructions to The Participant in Competition is an integral part of the Competition Documentation.
2. The Participant assumes, at its own expense, all costs related to the preparation and submission of its competitive offer.
3. LUKOIL Neftohim Burgas AD (hereinafter – Competition Organizer) is not responsible and does not assume the obligation to pay the costs, regardless of the nature (form) of conducting the Competition and its results.
4. The Competition Organizer shall provide the Participant with these Instructions and other Competition Documentation, necessary for the preparation of the Competition offer in accordance with the requirements and conditions of the Competition Organizer set out in the Competition Documentation.
5. The Participant in the Competition shall agree to treat the information from the Competition Documentation as confidential and to avoid its disclosure to third parties. The communication related to the Competition shall also be treated as confidential.
6. The Competition Organizer proceeds from the fact that the Participant is obliged to study all conditions and requirements contained in the Competition Documentation provided to it for this purpose.
7. Competition offer by a Participant that does not meet the technical requirements is not allowed to be ranked.
8. The Participant may ask the Competition Organizer to explain some of the Competition Documentation requirements to it. The communication exchanged on a specific issue shall be carried out solely through the e-mail indicated in item 5 of the information about the Competition.

The Competition Organizer is obliged to respond to every inquiry from the Participant received by the deadline for clarifications specified in item 4 of the Information about the Competition.

Moreover, a copy of the response, having a uniform (common) character for individual Participants, shall be sent to all Participants without indicating the Participant who has sent the corresponding question.

**IMPORTANT:** The Competition Organizer is not obliged to respond to inquiries (questions) received outside the e-mail specified in item 5 of the Information about the Competition.

9. The Competition Organizer has the right, before the deadline for submitting a Competition offer, to introduce changes to the Competition Documentation, extending also the deadline for submitting competition offers.
10. The Participant shall meet the minimum qualification and other requirements of Competition Documentation.
11. The Competition Organizer undertakes to maintain the confidentiality of the information in the Competition offer.
12. The Competition Organizer has the right:
  - not to allow participation in the Competition for any of the competition offers if it does not meet the requirements of the Competition Documentation and/or other requirements;
  - to cancel the Competition at any of its stages, including even after the selection the Competition winner, but before the conclusion of the contract;



- not to motivate for the Participants any of the decisions taken under the Competition .

13. By submitting the Competition offer, the Participant confirms to have become familiar with, understood and fully accepted:

13.1. All the terms and conditions of the Competition Documentation, including the draft contract (if attached);

13.2. The Anti-Corruption Policy (<https://www.lukoil.com/FileSystem/9/487429.pdf>) and the Norms of Business Ethics (<https://www.lukoil.com/FileSystem/9/332551.pdf>) of PAO LUKOIL;

13.3. The Corporate Social Responsibility Policy (<https://neftochim.lukoil.com/FileSystem/9/646966.pdf>) of LUKOIL Neftohim Burgas AD.

14. Requirements regarding the structuring of the Competition Offer:

The Competition offer shall be prepared in electronic form and shall be structured according to the requirements indicated in item 6 of the Information about the Competition.

Offers signed by an authorized person representing the company and stamped (\*.pdf format) containing the necessary information specified in the Competition Documentation shall be submitted.

15. Submission of Competition Offers:

The Competition offer shall be submitted by the deadline specified in item 4 of the Information about the Competition. **Offers submitted after this deadline will not be considered.**

The Competition offer shall be submitted in archived form (\*.zip or \*.rar), the access to which is restricted by password. The file (archived) shall be named as follows «Number of the Competition \_name of the Participant in the Competition »

The Competition offer shall be submitted to the Organizer by e-mail indicated in item 5 of the Information about the Competition. In the field "topic/regarding/subject" write "Number of the Competition \_name of the Participant in the Competition ».

**The password for accessing (opening) the archive shall be sent to the e-mail specified in item 5 of the Information about the Competition on the date specified in item 4 of the Information about the Competition**

IMPORTANT: If the Participant submits its Competition offer in another way, then the Organizer will consider the offer not received.

16. No changes to the Competition offer at the initiative of the Participant are permitted after the deadline for submission of the offer.

17. The Competition Organizer may request of the Participant, and the Participant may accept the request to extend the validity of the Competition offer.

18. The Competition Organizer has the right to ask the Participants to clarify their Competition offers.

19. The Competition winner has the right to conclude a contract with the Client, LUKOIL Neftohim Burgas AD under the terms of its Competition offer and Competition Documentation of the Client.



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Appendices *(depending on the contents of the Competition Documentation approved by the Purchasing Committee)*

Appendix 1 – Technical requirements;

Appendix 2 – Commercial requirements;

*or*

Appendix 3 – Draft contract.



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